

Meeting Venue: EdF offices, Savoie Technolac, 73373 Le Bourget-du-Lac, France

Forum Member Accommodation: Hotel Mercure, 183 Place de la Gare, 73000 Chambery, France (phone +33 479 621 011)

Monday, 1 February 2010 –

4 – 6 pm – Joint meeting IHA Board and HSAF members, EdF offices (followed by dinner)

General Outline of Forum Meeting:

Day 1 – Overview of Major Issues (note these are grouped, but will tend to merge into each other)

Day 2 – Focus on Draft Protocol Section II

Day 3 – Focus on Draft Protocol Section III (AM), Section IV (PM)

Day 4 – Focus on Draft Protocol Section I (AM)
– Forum Forward and Closing Steps, Forum Follow Up (PM)

Meeting Day 1: Tuesday, 2 February 2010

TIME	AGENDA ITEM	MEETING PAPER	AIM
8.00-8.30	Travel Chambery to EdF offices & settle in		
8.30-8.45	1. Opening	1. Meeting Agenda	For agreement
8.45-9.00	2. Minutes and Actions from Meeting 7 and Dec 09 Webinar	2a. Minutes from Meeting 7 2b. Actions from Meeting 7 2c. Minutes from Dec 09 Webinar	For noting
9.00-9.15	3. Consultation and Trialling – summary of issues	3. Consultation and trialling issues	For noting
9.15-10.00	4a. Draft Protocol High Level Issues – - General Comments - Practicality and Ease of Use	3. Consultation and trialling issues Consultation Outcomes Report Trialling Outcomes Report	For discussion and agreements
10.00-10.30	Break		
10.30-11.30	4b. Draft Protocol High Level Issues – - Guidance	3. Consultation and trialling issues Consultation Outcomes Report Trialling Outcomes Report	For discussion and agreements
11.30-12.30	4c. Draft Protocol High Level Issues – - Content	3. Consultation and trialling issues Consultation Outcomes Report Trialling Outcomes Report	For discussion and agreements
12.30-13.30	Lunch		
13.30-15.30	4d. Draft Protocol High Level Issues – - Scoring - Basic Good and Proven Best Practice - Presentation of Results	3. Consultation and trialling issues Consultation Outcomes Report Trialling Outcomes Report	For discussion and agreements
15.30-16.00	Break		
16.00-17.30	Example aspect – simplified format		For discussion and agreements

Meeting Day 2: Wednesday, 3 February 2010

TIME	AGENDA ITEM	MEETING PAPER	AIM
8.00-8.30	Travel Chambery to EdF offices & settle in		
8.30-10.00	5a. Draft Protocol Section II – Overview of Aspects	Consultation Outcomes Report Trialling Outcomes Report	For discussion and agreements
10.00-10.30	Break		
10.30-11.30	5b. Draft Protocol Section II – Technical and Governance Aspects – Specific Issues	Consultation Outcomes Report Trialling Outcomes Report	For discussion and agreements
11.30-12.30	5c. Draft Protocol Section II – Social Aspects – Specific Issues	Consultation Outcomes Report Trialling Outcomes Report	For discussion and agreements
12.30-13.30	Lunch		
13.30-14.30	5d. Draft Protocol Section II – Environmental Aspects – Specific Issues	Consultation Outcomes Report Trialling Outcomes Report	For discussion and agreements
14.30-14.45	5e. Consolidation of Section II Issues and Actions		
15.00-15:30	Break		
15.30-16.30	Parking Lot		

Late Afternoon / Evening Activity

Meeting Day 3: Thursday, 4 February 2010

TIME	AGENDA ITEM	MEETING PAPER	AIM
8.00-8.30	Travel Chambery to EdF offices & settle in		
8.30-9.30	6a. Draft Protocol Section III – Overview of Aspects	Consultation Outcomes Report Trialling Outcomes Report	For discussion and agreements
9.30-10.30	6b. Draft Protocol Section III – Specific Issues	Consultation Outcomes Report Trialling Outcomes Report	For discussion and agreements
10.30-11.00 Break			
11.00-12.00	6c. Draft Protocol Section III – Specific Issues	Consultation Outcomes Report Trialling Outcomes Report	For discussion and agreements
12.00-12.30	Parking Lot		
12.30-13.30 Lunch			
13.30-14.30	7a. Draft Protocol Section IV – Overview of Aspects	Consultation Outcomes Report Trialling Outcomes Report	For discussion and agreements
14.30-15.30	7b. Draft Protocol Section IV – Specific Issues	Consultation Outcomes Report Trialling Outcomes Report	For discussion and agreements
15.30-16.00 Break			
16.00-17.00	7c. Draft Protocol Section IV – Specific Issues	Consultation Outcomes Report Trialling Outcomes Report	For discussion and agreements
17.00-17.30	Parking Lot		

Evening Activity

Meeting Day 4: Friday, 5 February 2010

TIME	AGENDA ITEM	MEETING PAPER	AIM
8.00-8.30	Travel Chambery to EdF offices & settle in		
8.30-9.30	8a. Draft Protocol Section I – Overview of Aspects and General Approach	Consultation Outcomes Report Trialling Outcomes Report	For discussion and agreements
9.30-10.30	8b. Draft Protocol Section I – Specific Issues	Consultation Outcomes Report Trialling Outcomes Report	For discussion and agreements
10.30-11.00	Break		
11.00-12.00	Parking Lot		
12.00-12.30	9. Responding to the Consultation Outcomes Report		For discussion and agreements
12.30-13.30	Lunch		
13.30-14.30	10. Forum Forward Work Plan and Closure	10a. Forum Work Plan 10b. Forum Budget	For discussion and agreements
14.30-15.30	11. Follow Up to the Forum		For discussion and agreements
15.30-16.00	Break		
16.00-16.30	12. Wrap-Up & Meeting Close		