

Agenda

Meeting Venue: Lao Plaza Hotel, Vientiane (Day 1); MRC offices, Vientiane (Days 2, 3, 4)

Forum Member Accommodation: Lao Plaza Hotel, Vientiane

Sunday, 2 May 2010 – Regional Stakeholder Engagement Event (Settha Palace Hotel, Vientiane)

12:00 – 13:30 – Buffet Lunch hosted by M-Power

13:30 – 18:00 – Meeting with regional stakeholders coordinated by M-Power

18:00 onwards – Follow up Reception

Meeting Day 1: Monday, 3 May 2010 (Lao Plaza Hotel, Vientiane)

TIME	AGENDA ITEM	MEETING PAPER	AIM
8.30-8.45	1. Opening	1. Meeting Agenda	For agreement
8.45-9.15	2. Minutes and Actions from Meeting 8 and Webinars 3 and 4	2a. Minutes from Meeting 8 2b. Minutes from Webinar 3 2c. Minutes from Webinar 4 2d. Status of Actions from Mtg 8 and Webinars 3 and 4 2e. Auditor Review	For noting
9.15-9.30	3. Decision-Making Procedure for Forum Meeting 9	3. Proposed Decision-Making Procedure for Forum Meeting 9	For agreement
9.30-10.30	4. Protocol Structure – Sections + Supplement	4a. HSAP Draft1 Final - Introduction 4b. Protocol Structure – Sections + Supplement	For agreements
10.30-11.00 Break			
11.00-13.00	5. Protocol Methodology Sections II, III, IV	5. Protocol Methodology Sections II, III, IV 4a. HSAP Draft1 Final - Introduction	For agreements
13.00-13.45 Lunch			
13.45-15.30	6. Issues Common to Sections II, III, IV	6. Cross-Section Issues - Sections II, III, IV 4a. HSAP Draft1 Final - Introduction	For agreements
15.30-16.00 Break			
16.00-18.00	7. HSAP Draft1 Final – Section II	7. HSAP Draft1 Final – Section II	For agreements

Meeting Day 2: Tuesday, 4 May 2010 (MRC offices, Vientiane)

TIME	AGENDA ITEM	MEETING PAPER	AIM
8.00-8.30	Travel Lao Plaza Hotel to MRC offices & settle in		
8.30-8.45	Welcome from Jeremy Bird, CEO, Mekong River Commission		
8.45-10.00	7 (cont'd). HSAP Draft1 Final – Section II	7. HSAP Draft1 Final – Section II	For agreements

10.00-10.30 Break

10.30-12.45	7 (cont'd). HSAP Draft1 Final – Section II	7. HSAP Draft1 Final – Section II	For agreements
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12.45-13.30 Lunch

13.30-15.30	8. HSAP Draft1 Final – Section IV	8. HSAP Draft1 Final – Section IV	For agreements
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15.30-16:00 Break

16.00-18.00	9. HSAP Draft1 Final – Section III	9. HSAP Draft1 Final – Section III	For discussion on approach
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Meeting Day 3: Wednesday, 5 May 2010 (MRC offices, Vientiane)

TIME	AGENDA ITEM	MEETING PAPER	AIM
8.00-8.30	Travel Lao Plaza Hotel to MRC offices & settle in		
8.30-10.30	Parking Lot		

10.30-11.00 Break

11.00-12.45	10. HSAP Draft1 Final – Section I	10. HSAP Draft1 Final – Section I	For agreements
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12.45-13.30 Lunch

13.30-15.30	11. Protocol Supplement	11. HSAP Draft1 Final - Protocol Supplement	For agreements
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15.30-16.00 Break

16.00-17.30	12. Summary & Review of Remaining Issues		For discussion and agreements
17.30-18.00	Planning for Day 4		

18:30 MRC Hosted Reception for HSAF

Meeting Day 4: Thursday, 6 May 2010 (MRC offices, Vientiane)

TIME	AGENDA ITEM	MEETING PAPER	AIM
8.00-8.30	Travel Lao Plaza Hotel to MRC offices & settle in		
8.30-10.30	12 (cont'd). Summary & Review of Remaining Issues		For discussion and agreements
10.30-11.00	Break		
11.00-12.45	13. Achieving Forum Closure	13. Achieving Forum Closure	For discussion and agreements
12.45-13.30	Lunch		
13.30-15.30	14. Next Steps Post Forum Closure: - Communications & Building Support - Protocol Applications		For discussion
15.30-16.00	Break		
16.00-17.00	15. Wrap-Up & Meeting Close		