

Primary meeting objectives:

- To review and make agreements on the Preliminary Draft of the Hydropower Sustainability Assessment Protocol; and
- To agree on forward work plan (trailing, consultation Phase 2, consultant input, meetings 8 and 9).

17 June 2009 – Welcome Dinner, Reykjavik

Meeting Day 1: 18 June 2009

TIME	AGENDA ITEM	MEETING PAPER	AIM
8.00-10.00	Travel from Reykjavik to Burfell		
10.00-10.30	Break		
10.30-10.45	1. Opening 2. Actions from Previous Meeting	1. Meeting Agenda 2a. Minutes from Meeting 6 2b. Actions from Meeting 6	For review and agreement
10.45-11.15	3. Review of Activities Post Mtg 6 – the Protocol Drafting Process	3a. Evolution of Protocol Aspect Scoring Template 3b. Evolution of Aspects	For all to catch up and express views
11.15-12.30	4. Review of Draft Protocol Introduction	4. Draft Protocol Introduction	For agreement on any changes required
12.30-13.30	Lunch		
13.30-15.30	5. Review of Draft Protocol Section II Content - general style - standard attributes definitions/scoring - list of aspects - gradations in scoring (themes to be confirmed in meeting)	5. Draft Protocol Section II Content	Plenary discussions for agreement on any changes required
15.30-16.00	Break		
16.00-17.30	5 continued. Review of Draft Protocol Section II Content - stakeholder support - human rights - avoiding gold plating - potential for further efficiencies & simplification (themes to be confirmed in meeting)		Small group work to review and make recommendations on how particular issues are addressed in the Protocol Report back to Plenary for agreements on any changes required
18.30-19.30	Dinner		

Meeting Day 2: 19 June 2009

07.00-08.00 Breakfast

TIME	AGENDA ITEM	MEETING PAPER	AIM
8.00-10.30	5 continued. Review of Draft Protocol Section II Content - technical aspects - governance aspects - social aspects - environmental aspects		4 small groups to each take a group of aspects, and make recommendations on particular aspect content Report back to Plenary for agreements on any changes required

10.30-11.00 Break

11.00-13.00	6. Protocol Overview Analyses - WCD content analysis - cross cutting issues analysis - information notes	6. WCD Content Analysis 4. Cross Cutting Issues Analysis (in HSAP Background & Introduction)	3 small groups to each focus on a theme, evaluate, and make proposals Report back to Plenary for agreements on any changes required
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13.00-14.00 Lunch

14.00-15.30	Parking Lot Issues 1		
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15.30-16.00 Break

16.00-17.30	7. Section III and IV Content	7a. Draft Protocol Section III Content 7b. Draft Protocol Section IV Content	2 groups to each take a Section, evaluate, and make proposals Report back to Plenary for agreements on any changes required
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18.30-19.30 Dinner

Meeting Day 3: 20 June 2009

07.30-08.30 Breakfast

TIME	AGENDA ITEM	MEETING PAPER	AIM
8.30-9.30	Parking Lot Issues 2		
9.30-10.30	8. Review of Draft Protocol Section I Content	8. Draft Protocol Section I Content	For agreement on edits required

10.30-11.00 Break

11.00-12.30	8 continued. Review of Draft Protocol Section I Content		
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12.30-13.30 Lunch

13.30-14.00	9. Consolidation of Changes for Draft Protocol		For confirmation
14.00-15.30	10. Forward Work Plan	10a. Forum Work Plan 10b. Forum Budget Overview	For awareness and discussion prior to talking about trialling and consultation

15.30-16.00 Break

Afternoon Activity

18.30-19.30 Dinner

Meeting Day 4: 21 June 2009

07.30-08.30 Breakfast

TIME	AGENDA ITEM	MEETING PAPER	AIM
8.30-9.30	11. Trialling	11. Draft Protocol Trialling – Call for Expressions of Interest	For agreement on forward actions
9.30-10.30	12. Consultation Phase 2 & Forum Communications	12. Consultation Phase 2 Planning Document	For agreement on forward actions

10.30-11.00 Break

11.00-12.00	13. Analysis of Implementation Options	13. Implementation Options for the Hydropower Sustainability Assessment Protocol	For discussion
12.00-12.30	10 continued. Forward Work Plan		For agreements

12.30-13.30 Lunch

13.30-15.30	14. Process Review	14. Process Review – Objectives, Risks, Performance Indicators	General open discussion plus focus on objectives, performance measures and risks
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15.30-16.00 Break

16.00-16.30	15. Wrap-Up		
17.00-19.00	Travel Burfell to Reykjavik		

Closing Dinner, Reykjavik